**05/01/2019**

**HeplerBroom LLC**

**4340 Acer Grove Drive**

**Springfield, Illinois 62711**

**Present:** Amanda Bergdorf, Pat Young, Lauren Kulavic, Megan Sample, Stephanie Williams, Lacey Buss, Lance Jones, Holly Kesterson, Anne Godman, Kirsten Taylor and Esther Doe.

**Absent:** Elaine Thomas

**President Young called the meeting to order at 11:31am**

**Action Items**

The April Board Meeting minutes were not available for review.

**Past President Report – Amanda Bergdorf**

Past President Bergdorf shared the post meeting survey to be sent out after the May membership meeting. She also requested speaker suggestions for the Central Illinois HR Conference.

**Treasurer Report- Kirsten Taylor**

Treasurer Taylor shared the financials for review. The food bill from the Recognition event has not yet been received to finalize that event. Treasurer Taylor has refunded all legislative conference funds. The only money currently owed to the chapter is for lunches for the upcoming May membership meeting and will be collected at the event. There was a $20 charge and determined it was a $10/month from CVent and $10/month for merchant services. The $10/month from CVent will remain in effect until our contract expires.

**Certification Chair Report- Holly Kesterson**

Certification Chair, Kesterson shared that there is a lot of interest in the Fall Study group. It was determined that students can participate in the Study Group at no cost (no materials included) and Kathy is open to people sitting in on the sessions. Holly will follow-up with Kathy for additional information and will send Megan the certifications for the May membership meeting.

**Diversity Chair Report- Stephanie Williams**

Diversity Chair, Williams shared that six student guests will be joining us at the membership meeting to gain extra credit in their class with Donna. She has received great feedback from those that participated in mentorship opportunities. Preparations for the Diversity event are coming along. She has received some suggestions and working to connect with those folks.

**Membership Chair Report- Lacey Buss**

Membership Chair, Buss shared a follow-up from the Membership Orientation. 5 individuals attended the event and Pat will send those names to Lacey so that she can follow-up with each of them. Suggestion was made to switch the event to a breakfast to meet with people on their way into work instead of the middle of their day.

**Recognition Chair Report- Esther Doe**

Recognition Chair, Doe shared that the committee is anxious to review the results from the follow-up survey. She will connect with Elaine.

**Public Relations Chair/Webmaster Report- Elaine Thomas**

Public Relations/Webmaster Chair, Thomas was absent from the meeting.

**Workforce Readiness Chair Report- Anne Godman**

Workforce Readiness Chair, Godman shared that there will be three organizations to receive clothing donations at the May membership meeting. Urban League, MERCY, and Dept. of Corrections. Veteran’s initiative Community meeting was productive. Food bill will be forthcoming. A LinkedIn Group has been created and the next committee meeting will be next week.

**Legislative Chair Report- Lance Jones**

No update.

**Vice President Report- Lauren Kulavic**

Vice President, Kulavic shared that final preparations were underway for the May Membership meeting.

**President Report- Pat Young**

President Young shared that she will connect with Elaine for some additional website training to help serve in a back-up capacity. IL SHRM Conference is hoping to come back strong this year for the 20th year celebration. Hoping to have 600 professionals in attendance. Cost is $450 for SHRM members and 16 credits are available.

**The meeting was adjourned at 12:12pm**

Respectfully submitted,

Megan Sample, PHR & SHRM-CP

Secretary

**Legislative Chair Report- Lance Jones**

Legislative Chair Jones shared an update on the Legislative Conference. The agenda is getting close to finished. Pricing will remain the same: $179 for members, $199 for non-members, and $50 for students. The Legislative Breakfast will have potential 25/30 Legislators and there will be an additional cost for food count. The day will start with a networking breakfast, followed by the Legislative Panel, two attorney’s will give presentations on the topics of Sexual Harassment and Employment Law update, followed by a presentation from National SHRM. Pat will send Lance the event notice from last year to update.